

CORELDRAW INTERFACE

Question Sheet

42 marks

Directions: Review the main ideas. Then, answer the following questions.

Main Ideas

In order to become proficient in any interface or software, you must first understand the basic layout of that program. You will become more confident in the application, and will be able to design more complex work.

LABEL THE FOLLOWING Coreldraw application (11 marks)

1.

The image shows a screenshot of the CorelDRAW 11 application window. The window title is "CorelDRAW 11 - [Graphic1]". The menu bar includes File, Edit, View, Layout, Arrange, Effects, Bitmaps, Text, Tools, Window, and Help. The toolbar contains various icons for drawing and editing. The status bar at the bottom shows "Page 1" and "(-1.832, 5.550)". The interface is annotated with 11 empty rounded rectangular labels connected by lines to specific components: 1. Top-left corner of the window. 2. Top-right corner of the window. 3. The menu bar. 4. The toolbar. 5. The status bar. 6. The left vertical ruler. 7. The top horizontal ruler. 8. The central drawing area. 9. The right vertical ruler. 10. The color palette. 11. The Windows taskbar at the bottom of the screen.

2. (12 marks) USING THE LIST provided give a description of each part.

Menu Bar	<hr/> <hr/>
Property Bar	<hr/> <hr/>
Title Bar	<hr/> <hr/>
Rulers	<hr/> <hr/>
ToolBox	<hr/> <hr/>
Drawing Window	<hr/> <hr/>
Drawing Page	<hr/> <hr/>
Colour Palette	<hr/> <hr/>
Docker	<hr/> <hr/>
Status Bar	<hr/> <hr/>
Document Navigator	<hr/> <hr/>
Navigator	<hr/> <hr/>

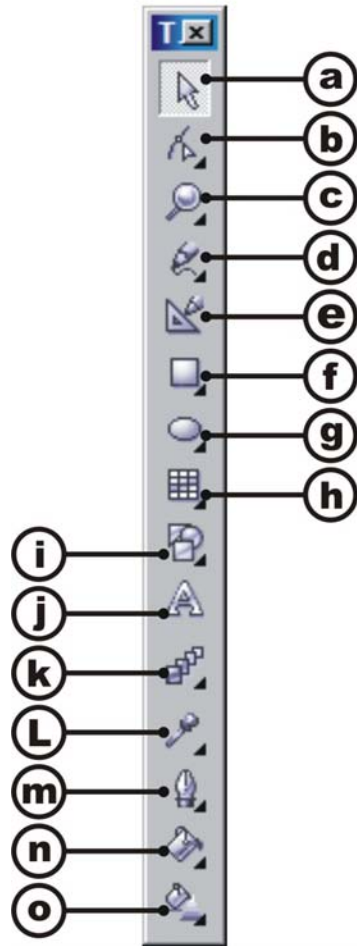
3. (12 marks) KEYBOARD SHORTCUTS and menu commands

Using the keyboard shortcuts chart, fill in the gray areas with the appropriate shortcut key, menu or command.

Menu	Command	Shortcut
	New	
	Open	
		Ctrl + S
	Print	
Edit	Undo	
		Ctrl + X
	Copy	
	Paste	
		Delete
	Duplicate	
View	Full-screen preview	
	Align and Distribute Center to page	
		Ctrl + G
		Ctrl + U
	Format Text	Ctrl + T
		Ctrl + Shift + T
Help	Help Topics	
TOOLBOX Keyboard Shortcut		
	Shape Tool	
	Zoom Tool	
	Hand Tool	
	Freehand Tool	
	Text Tool	

4. (7 marks)

THE TOOLBOX



a	_____	i	_____
b	_____	j	_____
c	_____	k	_____
d	_____	L	_____
e	_____	m	_____
f	_____	n	_____
g	_____	o	_____
h	_____		

Using the shortcut key handout. Label each tool located on the toolbox.